



Mystic Publishers

850 S Boulder Highway Ste 436
Henderson, NV 89015
702-564-6388

Jo Wilkins
joawilkins@mysticpublishers.com

1-866-8MYSTIC

Audrey Balzart
audrey@mysticpublishers.com

Your Book — Your Vision — Your Way

www.mysticpublishers.com

Submission Process

SUBMISSION

When an author calls or e-mails **Mystic Publishers**, we begin a dialogue. **Mystic Publishers** staff will answer any questions the author may have. The author will then complete and return the submissions agreement if he/she decides to use **Mystic Publishers** to aid in publication. Upon receipt of the completed agreement, a quote will be submitted for the author's approval.

PREPARATION

The manuscript (MS) can be submitted in Microsoft Word or WordPerfect 6 or above. For immediate printing, the MS should be edited. All paragraph tabs should use tabs only. The entire document must be left justified, and the pages single-spaced.

If the MS has not been edited, the author should submit the first three chapters for evaluation. Pages of the evaluation copy must be double spaced with a 1-inch margin all around.

The author should inform **Mystic Publishers** if he/she will provide cover art or if **Mystic Publishers** help is needed in finding a contractor for the job.

PRINTING

After the galley review process is completed and signed off, the MS will be sent to the printer the author has chosen. Within 72 hours the author should receive a proof copy. Once the author has approved the proof, the book will be printed, with a maximum turn around time of two (2) to four (4) weeks depending on the printer chosen.

DELIVERY

Upon completion of the printing process, the books will be delivered to **Mystic Publishers** for pick up, unless the author lives outside the **Mystic publishers** area.